

# Expression of Interest



# whsqld.com.au

<b>Position Title</b>	<b>Rehab &amp; RTW Coordinator</b>		
<b>Position Type</b>	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Casual <input checked="" type="checkbox"/> Part-Time <input type="checkbox"/> Full-time <input type="checkbox"/> FIFO <input type="checkbox"/> Fixed Period		
<b>Hours of Work</b>	Flexible		
<b>Start date</b>	To be advised	<b>Finish date</b>	To be advised
<b>Location</b>	<input checked="" type="checkbox"/> Work from home <input type="checkbox"/> Company Office <input checked="" type="checkbox"/> Client Site		
<b>Conditions</b>	<input checked="" type="checkbox"/> A non-disclosure agreement is required for this role. <input checked="" type="checkbox"/> A standard non-compete agreement is required for this role. <input type="checkbox"/> A standard identity/police check is required for this role. <input type="checkbox"/> A military security clearance is required for this role.		
<b>Description</b>	<ul style="list-style-type: none"> <li>Assist clients with their injury management requirements in the state of QLD.</li> </ul>		
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Rehabilitation / allied health desirable.</li> </ul>		
<b>Licence / Permits / Certification</b>	<ul style="list-style-type: none"> <li>Nil required</li> <li>Drivers licence</li> </ul>		
<b>Attributes</b>	<ul style="list-style-type: none"> <li>High standard of written English.</li> <li>Patience and empathy.</li> </ul>		
<b>Experience</b>	<ul style="list-style-type: none"> <li>Must have experience as a RRTWC</li> <li>Must have a detailed understanding of workers compensation and rehabilitation requirements in QLD.</li> <li>Must be able to manage multiple cases from multiple business units at the same time.</li> <li>Must be able to write detailed reports and keep accurate records, including time spent on case work.</li> <li>Use of online video conferencing is required.</li> </ul>		
<b>Requirements</b>	<ul style="list-style-type: none"> <li>Personal computer or laptop.</li> <li>A one-page outline containing:             <ul style="list-style-type: none"> <li>A single paragraph that explains Why you are suited to do the work</li> <li>A series of dot points listing your qualifications, licences (etc), attributes, and experience to demonstrate you are ready to do the job.</li> </ul> </li> </ul>		
<b>Email your EOI to:</b>	<a href="mailto:whsqld@c-suitesafety.com.au">whsqld@c-suitesafety.com.au</a>		

Please note

Information contained in this Expression of Interest (EOI) may change as customer or business requirements change. This EOI is not an offer of employment.

Information received in response to this EOI will be kept confidential. Any phone call, email, contact or conversation where there is an expressed interest, in any position or role, will not be shared without the expressed written consent of the person who makes contact about this EOI.

**Responses to any submitted EOI may take up to three working days.**